INFORMATION TECHNOLOGY COMMITTEE
MINUTES
March 5, 2003

PLACE: Room 119, Darien Town Hall   TIME: 8:30 A.M.

ATTENDING: Harrel, Plehaty, Clarke, McManus, Penn, Pugh, Westcott, Berry, Hovell, Ginsberg, Crary, Adams, Watson

Chairman Pugh opened the meeting at 8:40 am.

Approval of Minutes
A motion was made to approve the minutes of January 8, 2003 as written. That motion was unanimously approved.

Mr. Pugh spoke of the e-mail that Mr. Plehaty circulated regarding the impact of proposed RTM changes may have on IT.   A discussion was held on the proposed new financial reporting requirements. Mr. Hovell pointed out that the financial reporting was the responsibility of the Board of Finance and not the RTM. Mr. Hovell and Mr. Plehaty followed up after the meeting.

CIO Report--Library
Ms. Berry discussed her report on IT matters at the library. She said that her proposed 2003/04 budget did not include any new initiatives. She then reviewed the various ongoing technology projects that the library staff is working on.   The tutoring status at the library was then discussed. Ms. Berry then reviewed her 3/4/2003 CIO Report, and explained RFID.

CIO Report – Police
Chief McManus explained that his systems are "Up and Running". He said that Vision has added some users in the state. There will be a budget request to complete the Mobile Data System. This will be $72,000 with a 10,000 contingency. The Fire Departments are still not pleased with the Vision System, as the State Reporting Module does not work properly.

CIO Report – Town Hall
Mr. Crary noted a number of technology items in the budget. Computer replacement will continue and orthophotographs will be purchased to be added to the GIS system. The GIS training session this week was noted. Mr. Crary said that he had sat in on a ½ day yesterday. A new pc and software will allow the public to search the Town Clerk's records. There is also some money for document management/imaging.

Mr. Harrel said that Ridgefield is now working with Praxinet, and that Praxinet recently came to Darien to give a presentation.

CIO Report – Adams
Mr. Adams summarized his March 4th Report. He said that the help desk is working well. Mrs. Westcott said that there is a proposal to replace 200 computers at Middlesex Middle School. There are no major technology initiatives.

Mr. Pugh mentioned that the next ITC meeting is on May 7th.

Respectfully submitted,

Jeremy B. Ginsberg

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